



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
Office of Human Resources
DEPARTMENT OF LABOR & ECONOMIC GROWTH

DAVID C. HOLLISTER
DIRECTOR

DATE: February 26, 2004

TO: Current Federally Funded Adult Education Fiscal Agents

FROM: Dianne Duthie, Director, Adult Education

SUBJECT: **Announcement of Availability of Grant Application for Continuation Funding for July 1, 2004, through June 30, 2005, for current Multi-Year Funded Adult Education and Family Literacy Act, WIA Title II**

Website: **The application will be available on the DLEG website at www.michigan.gov/dleg on Tuesday afternoon, March 2, 2004**

The Michigan Department of Labor & Economic Growth (DLEG) is pleased to announce the new funding cycle for federal funds to conduct adult education programs of instruction for the multi-year period of July 1, 2001, through June 30, 2005. This program is supported through the Adult Education and Family Literacy Act Title II of the Workforce Investment Act of 1998 (P.L. 105-220). Funding is available as continuation grants to existing federally funded Adult Education programs for the July 1, 2004, through June 30, 2005, program year.

The mission of DLEG is to develop a system that produces a workforce with the required skills to maintain and enhance the Michigan economy. Adult education and literacy are major DLEG initiatives used to implement the following career development system components:

- 1) Strong grounding in the core subjects reading, writing, mathematics, science and social studies; and
- 2) Ongoing evaluation of students' success in moving on to meaningful employment or traditional education.

The application and instructions have been modified and simplified. DLEG will award funding based on the review of the application and the DLEG Director's approval. DLEG reserves the right to reject or adjust the requested funding level of any and all applications received as a result of this announcement.

DLEG Adult Education Office must receive an ORIGINAL and THREE (3) copies of this grant application on or before May 1, 2004. A copy of this grant application must be sent to the applicant's local Workforce Development Board.

Applications may be hand delivered to the Adult Education Office on the third floor of the Victor Building, 201 North Washington Square, Lansing, MI 48913 or sent by mail to:

Adult Education Office, Federal Grant Application
Michigan Department of Labor & Economic Growth
201 North Washington Square
P.O. Box 30714
Lansing, Michigan 48913

Late applications, applications submitted by facsimile or email, or applications not prepared in accordance with the application preparation instructions, will not be accepted and will be returned to the applicant without review.

The Adult Education Office has scheduled two technical assistance workshops on March 15th and 30th, 2004, to assist you in completing the grant application, answer your questions and address any concerns you may have. On March 15th, a technical assistance workshop will take place at the Holiday Inn West in Lansing for all local providers in the southern part of Michigan. The second workshop on March 30th will be at the M-Tech Center in Gaylord for the adult education providers in the northern part of the state. Please make arrangements to attend one of these workshops. Additional information about the technical assistance workshop including the agenda and registration will be forthcoming.

If you have questions or concerns, please contact the Adult Education Office at 517-373-8800.